



Cabinet Office

## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier<sup>1</sup> and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard<sup>2</sup> and Guidance<sup>3</sup>, and all of the following criteria are met:

The bidding entity is wholly owned by the parent;

The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;

The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and

The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

# Carbon Reduction Plan Template

Supplier name: InBody UK LTD.....

Publication date: August 4, 2023.....

## Commitment to achieving Net Zero

InBody Co., Ltd is committed to achieving Net Zero emissions by 2050.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2022</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<i>Since the company did not evaluate carbon emissions, it plans to basically identify emissions and establish a detailed carbon reduction plan in 2024.</i>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	<b>23.2</b>
<b>Scope 2</b>	<b>2.1</b>
<b>Scope 3 (Included Sources)</b>	<b>182.1</b>
<b>Total Emissions</b>	<b>207.4</b>

## Current Emissions Reporting

Reporting Year: - 2022-23	
EMISSIONS	TOTAL (tCO <sub>2e</sub> )
Scope 1	23.2
Scope 2	2.1
Scope 3 (Included Sources)	182.1
<b>Total Emissions</b>	<b>207.4</b>

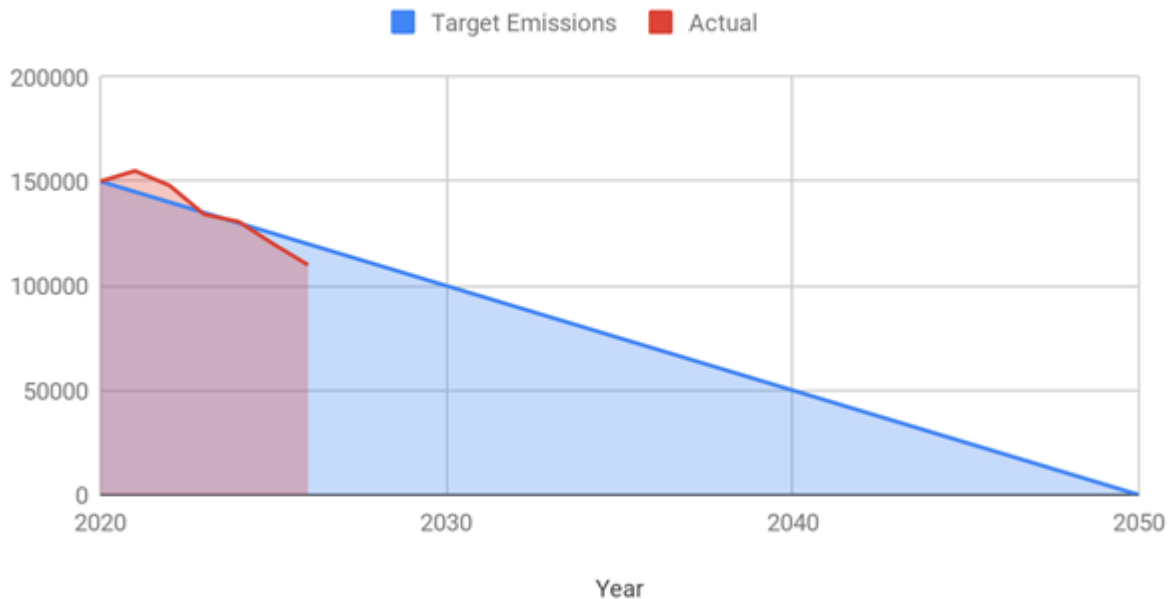
### Emissions reduction targets

We have used 2022 as our baseline for reference, due to the previous three years being heavily impacted by the Covid pandemic, and not a true reflection of normal business operation and emissions.

2022 saw us recover to almost normal activity, with 2023 looking to show full recovery and more accurate data to base reduction plans on. Therefore, we will be updating our carbon reduction plan at the end of this year, which will be published in Q1, 2024, meaning we can monitor and report reduction on our normal operational emissions. Reporting our baseline on previous years through Covid, would not allow us to show correct reduction, even though we have made significant changes. Business stabilisation was needed first, to show where we need to reduce and implement effectively. We feel this is the correct and ethical way to proceed to show our commitment to reducing our carbon footprint.

Progress against these targets can be seen in the graph below:

## Carbon Reduction: Projected vs. Actual



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects will be implemented since the 2024 baseline.

In the future we hope to implement further measures such as:

The establishment of a robust management plan for the environment will be facilitated through adherence to the Environmental, Social, and Governance (ESG) principles. In this regard, specific action plans will be formulated and put into effect to ensure tangible progress towards the desired environmental objectives.

### Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

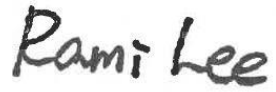
Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

President

**Ra mi, Lee**

Handwritten signature of Rami Lee in black ink.

.....

Date: August 4, 2023.....